

The conference fee is Php5,500 for early bird and Php6,000 for regular rate, inclusive of food, kit and certificate. Registration is available at: <http://bit.ly/8rlicregistration>. Payments may be made in cash or check on or before the first day of the conference. All check payments must be in Philippine Peso and payable to Ateneo de Manila University. For more information you may visit the conference website at [rizal2.lib.admu.edu.ph/8rlic](http://rizal2.lib.admu.edu.ph/8rlic)

## PAYMENT OPTIONS

### A. On-Site Payment

Cash and Check Payments will be accepted at the G/F First Pacific Hall Rizal Library Ateneo de Manila University Katipunan Ave., Loyola Heights Quezon City. Official Receipts will be issued upon payment.

### B. Bank Payment

- Go to the nearest / most convenient Metrobank Trust Co. (MBTC) Branch.
- Get a copy of Metrobank's "Payment Slip" (pls find attached SAMPLE copy) and accomplish the required information/details:

Company Name : Ateneo de Manila University  
 Subscriber Name : Name of paying CLIENT  
 Reference No. : Purpose of Payment  
 Subscriber No. : 090078004  
 Mode of Payment : Cash/Check/Debit account  
 Amount of Payment : Phpxxxx.xx

NOTE: Slips are to be accomplished in duplicate copies

- 1<sup>st</sup> copy – Bank copy
- 2<sup>nd</sup> copy – Client's copy

- Present payment slip to MBTC tellers together with cash/check.
- Once validated, MBTC Teller will give Ateneo De Manila University client/client representative a validated copy.
- Before leaving, check and verify the copy received (Payment slip serves as proof of payment).
  - if validated.
  - and, if the copy was the one accomplished and presented to the Bank teller.
- Present the validated copy of payment slip to Ateneo De Manila University – unit in charge or contact person for issuance of Official Receipt.